

THE STATE OF TEXAS  
CITY OF NOLANVILLE

**REGULAR MEETING MINUTES**  
**THURSDAY, December 3, 2015**

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Call to Order and Announce a Quorum is Present.

**Mayor Pro-tem David Escobar called the meeting to order at 6:08 p.m. and announced that a quorum was present. Council members Lawrence Reis, Aurelia Ridley, David Williams and James Bilberry were present. Mayor Dennis Biggs was absent.**

**1. INVOCATION:**

**Invocation was given by Mrs. Patricia Warden of Nolanville First United Methodist Church.**

**2. PLEDGE TO THE FLAGS:**

**Pledges were led by Mayor Pro-tem David Escobar.**

**3. VISITORS/CITIZENS FORUM:**

**There were not any citizens requesting to speak.**

**4. PUBLIC HEARING:**

**City of Nolanville will conduct a public hearing to receive comments on Subdivision Ordinance No. Z 15-11.**

**SUBDIVISIONS**

AN ORDINANCE AMENDING ORDINANCE 7055-08 FOR THE PURPOSES OF REGULATING AND RESTRICTING CONGESTION IN THE STREETS, PROMOTE THE ORDERLY LAYOUT OF THE LAND; SECURE SAFETY FROM FIRE AND OTHER DANGERS; PROVIDE ADEQUATE LIGHT AND AIR; FACILITATE ADEQUATE PROVISIONS FOR TRANSPORTATION, WATER, SEWAGE, SCHOOLS, PARKS, PLAY GROUNDS AND OTHER PUBLIC REQUIREMENTS; PROTECT NEIGHBORHOOD AREAS FROM THE HAZARD OF THROUGH TRAFIC; DEFINING CERTAIN TERMS; PROCEDURES FOR APPLICATIONS AND APPROVALS; DESIGN STANDARDS FOR STREETS, ALLEYS, EASEMENT, BLOCKS AND LOTS; REQUIRED IMPROVEMENTS SUCH AS DEVELOPMENT COST, MONUMENTS, UNDERGROUND UTILITY CONDUITS, AND STREETS; FINAL RECORD PLAT REQUIREMENTS; VARIANCES; PENALTY FOR VIOLATION; AND CITY REQUIREMENTS; PROVIDING FOR ENACTMENT, REPEALER, AND SEVERABILITY; PROVIDING FOR PUBLICATION, EFFECTIVE DATE, POSTING OF SIGNS, AND COMMENCEMENT OF ENFORCEMENT; FINDING PROPER NOTICE & MEETING.

**Mayor Pro-tem David Escobar opened the public hearing at 6:10 pm for public comments.**

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**Kara Escajeda City Manager provided a summary of the changes to the City Council.**

**There weren't any citizens wishing to comment.**

**Public Hearing closed at 6:12 pm.**

**5. ANNOUNCEMENTS:**

- **Kara Escajeda, City Manager announced Dennis Biggs' resignation as Mayor. She read his letter aloud.**
  
- **Central Texas First Responder's 4<sup>th</sup> Annual Parade on Saturday, December 12, 2015**  
**Chief Kent provided more detail for City Council in preparation for this year's parade.**
  
- **Recognition of Reserve Officer James Jones**  
**Officer James Jones received a plaque and Certificate of Appreciation for his years of service as reserve officer for the City.**
  
- **Pinning of Reserve Police Officers Joshua Watson, Brian Thomas, Donald McGlothlin, Monica Llinet, and Tavis Cuthrell**  
**Chief Gary Kent introduced the new reserves and asked the reserves to tell a little about themselves.**

**Chief Kent performed the Oath of Office which was followed by the reserves' family members pinning them.**

**6. REPORTS:**

- **Public Works, Animal Control, Ordinance Enforcement** –Monthly Status Report (Building Permits, Inspections, Ordinance Violations and Animal Control) was provided by Public Works Director Chris Atkinson.
  
- **Police Department** –Monthly Status Report was provided by Chief Gary Kent.
  
- **Central Bell County Fire and Rescue** – Monthly Service Reports and Training and Educational Activities was provided by Assistant Chief Jason Woodard.
  
- **Acadian Ambulance Service** – Monthly Status Report was provided by Elizabeth Hicks, Operations Coordinator.

**7. ITEMS TO BE REMOVED FROM THE CONSENT AGENDA:**

*If discussion is desired by the council, any item may be removed from the consent agenda prior to voting, at the request of any Councilmember, and it will be considered separately.*

8. **CONSENT AGENDA:**

- A. Consider approval of Minutes for Regular Council Meeting of November 5, 2015.
- B. Consider approval of Minutes for Special Call Meeting of November 12, 2015.
- C. Consider approval of Minutes for Workshop Meeting of November 19, 2015.

**Motion was made by Councilmember David Williams to approve the Consent Agenda; motion was second by Councilmember Butch Reis. All voted in favor. Motion was carried.**

9. **NEW BUSINESS AND ACTION ITEMS:**

- A. Discussion and possible action to approve contracting services with StreetCred Warrants for software solutions that provide collections services and support warrant services.

**Robert Johnson of StreetCred provided City Council a summary of collection services and training it would provide for Court and Police Department.**

**Motion was made by Councilmember James Bilberry to approve contracting services with StreetCred Warrants for software solutions; motion was second by Councilmember David Williams. All voted in favor. Motion was carried 5-0.**

- B. Discussion and possible action to approve supporting the H-E-B Mayor's Pledge of the It's Time Texas Community Challenge.

**Kara Escajeda, City Manager explained that Mayor Biggs prior to resigning wanted to suggest participation in this challenge to City Council. Ms. Escajeda continued by providing details of the community challenge and different ways the City Council and Staff can participate.**

**Motion was made by Councilmember David Williams to approve supporting the H-E-B Mayor's Pledge of the It's Time Texas Community Challenge; motion was second by Councilmember Aurelia Ridley. All voted in favor. Motion was carried 5-0.**

- C. Discussion and possible action to approve amendment of Economic Development Corporation's Bylaws.

**The City Manager, Kara Escajeda explained reasoning behind making an amendment to the Bylaws is align meetings to Thursdays. EDC meetings, if**

**approved would be moved to the 4<sup>th</sup> Thursdays of the month and this is the only change to the Bylaws.**

**Motion was made by Councilmember Aurelia Ridley to approve the amendment of the Economic Development Corporation's Bylaws; motion was second by Councilmember Butch Reis. All voted in favor. Motion was carried 5-0.**

- D.** Discussion and possible action to approve Subdivision Ordinance No. Z 15-01.

**Motion was made by Councilmember David Williams to approve Subdivision Ordinance No. Z 15-01; motion was second by Councilmember Butch Reis. All voted in favor. Motion was carried 5-0.**

- E.** Discussion and possible action to approve Fee Schedule Ordinance No. F 16-01.

**Motion was made by Councilmember Butch Reis to approve Fee Schedule Ordinance No. F 16-01; motion was second by Councilmember Aurelia Ridley. All voted in favor. Motion was carried 5-0.**

- F.** Discussion and possible action to approve allowing City Manager, Kara Escajeda to negotiate Temporary Emergency Access Easement to provide access for emergency exit between Bella Charca Parkway and Warrior's Path. The Easement Agreements to be negotiated are as follows:

1. City of Nolanville and Alvin Sutton.
2. City of Nolanville and Casa Frente Development
3. City of Nolanville and Windrush Properties

**City Manager Kara Escajeda provided an overview of the Temporary Emergency Access Easement. Discussion commenced.**

**Motion was made by Councilmember Butch Reis to approve allowing City Manager, Kara Escajeda negotiate Temporary Emergency Access Easement to provide access for emergency exit between Bella Charca Parkway and Warrior's Path; motion was second by Councilmember James Bilberry. All voted in favor. Motion was carried 5-0.**

***Although this item was approved for negotiation, City Council is requesting this item to be placed on a future workshop agenda.***


- G.** Discussion on Personnel Conduct and Policies for City Council.

Motion was made by Councilmember Aurelia Ridley to take no action on this item; motion was second by Councilmember David Williams. All voted in favor. Motion was carried 5-0.


**10. ADJOURNMENT**

Motion was made by Councilmember James Bilberry to adjourn the meeting at 8:23 pm; motion was second by Councilmember David Williams. All voted in favor. Motion was carried 5-0.

*Date Minutes approved by Council: January 7, 2016*

  
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David Escobar  
Mayor



Attest:  
  
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Crystal Briggs  
City Secretary